

OUR LADY OF TAHOE WEDDING DATE RESERVE CONTRACT

I understand that if there are any previous marriages, the party involved has appropriately resolved issues, including proper annulments and/or civil divorce documents prior to establishing a contract to be married at Our Lady of Tahoe Catholic Church. Initial _____

After any previous marriages paperwork has been resolved, six (6) months advance reservation must be made prior to the preferred wedding date. This is a requirement to fulfill all nihil Obstat and Tribunal requirements at your local parish and Diocese. Initial _____

I understand that at least one of the partners must be a baptized Catholic to have my wedding at Our Lady of Tahoe. Initial _____

Is your date more than six (6) months in advance and at least one partner is a baptized Catholic? YES _____ NO _____

IF YES

I understand that weddings are performed on Fridays or Saturdays between 10 AM and 2PM start time. Rehearsals are the previous day between 3PM and 6PM start time. All direct participants of the wedding ceremony need to be on-site for rehearsal, including arrivals from flights. Initial _____

I understand that the fee for the church is \$900 to be sent in two payments. First payment - \$200 -is expected to reserve your date and second payment - \$700 - is expected four (4) weeks prior to your wedding date. Initial _____

I understand that a date is reserved based on a first come, first serve basis. Your date can not be secured until the following paperwork and payment is received at Our Lady of Tahoe:

- \$200 deposit
- Signed and Dated Wedding Date Reserve Contract
- Letter of Good Standing from your local parish where you regularly attend church
- Reservation information Sheet

Your date is fully reserved when you receive confirmation from the Our Lady of Tahoe Wedding Marriage Sacrament Coordinator. Initial _____

I understand that all of the nihil Obstat and Tribunal are part of my Marriage Sacrament and it is my responsibility to complete all the work with my local Parish and Diocese. It is my responsibility to follow through with my local parish and local Diocese to make sure my Sacrament paperwork is sent in a timely manner (6 to 8 weeks prior to my reserved date) to Diocese of Reno. **Our Lady of Tahoe reserves the right to Cancel your wedding if the Sacrament documents are not completed and payment received four (4) weeks prior to the reserved wedding date.** Initial _____

I understand that to continue to hold my reserved wedding date, **A \$700 payment must be received at least four (4) weeks prior to my reserved date at Our Lady of Tahoe.** Initial _____

An additional Inclement Weather deposit is required for weddings planned from November through March (bringing your total to \$1,100). and the \$200 shall be returned if there is not inclement weather removal required and the inclement payment shall be received four (4) weeks prior to my wedding date. Initial _____

I understand that obtaining a Douglas County Marriage License prior to the Wedding Ceremony and bringing it with me to my wedding rehearsal is my responsibility. Initial _____

I understand that acquiring a Presiding priest approval is required for all Out-of-State priest. I am responsible for contacting the Diocese of Reno for approval and obtaining the Douglas County paperwork and approval for a Presiding priest. (See Presiding Priest Instructions) Initial _____

Signature Required:

Groom Printed Name

Bride Printed Name

Groom Signature

Bride Signature

Date Contract Signed

PRESIDING PRIEST REQUIREMENTS

- A Delegation Letter from your local parish priest is required authorizing our resident priest, Fr. Larry Morrison, to perform the marriage.

OR

- If the couple plans to utilize an OUT of State priest, i.e. not a Nevada Priest :
 - A Delegation Letter from your local parish priest is required authorizing your presiding priest
 - A Delegation Letter from Father Larry Morrison is required authorizing your Presiding priest
 - Visiting Priest Authorization –Forward your Priest Documentation to the Diocese of Reno
 - Obtain a One-Time License to Marry in the State of Nevada from Douglas County for Out-of-State priest (if applicable)

AND

- The presiding priest performing the ceremony should receive a *stipend* (monetary gift) from you.

Follow the directions from the Reno Diocese for all visiting Priest:

Diocese of Reno Contact information

Karen Smeath

Phone: (775) 326-9410

Website: <https://renodiocese.org/home/about-our-diocese/tribunal/>

To obtain Douglas County Permission to Marry for your visiting priest:

Douglas County Clerk Office

Phone: 775-782-9014

Website: <https://cltr.douglasnv.us/general-information/marriage-information/minister-instructions/>

REVISED: 01/24/2020